

Spring 2010 Early Order Form

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Date Received	_____
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Salesperson	_____

STUDENT NAME: _____ PH: () _____ ALT. PH: () _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP CODE: _____

DEPT	COURSE	SECT.	USED ?	NEW ?	STD. GDE.? WK. PAPERS ? SOL. MAN.?
					Example—Example---Example
acct	2010	W1	no	yes	Yes—Working Papers only
soc	2010	04	yes	no	No supplements

There will be a \$3.00 convenience fee for prepaid orders
 Please initial here _____ if you would like us to ship the books to you via UPS.

Convenience fee \$ 3.00
 \$6.00 charge \$ _____
 StudyMaster charges no Tax \$ 0.00

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Allow 24 hours for your order to be filled. We will notify you if there is a question. An itemized receipt will be given w/each order.

We accept Visa, MasterCard and Discover.

CARD TYPE: _____ CARD #: _____ EXP. MONTH: _____ / _____ YEAR

BILLING ZIP CODE: _____ CARD HOLDER NAME: _____ SIGNATURE: _____

You may fax your information to 931-647-9406 or mail it to:

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 Clarksville, TN 37040

You may also send us an email with the above information to: studymasterbooks@hotmail.com

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NOTE: YOU DO NOT HAVE TO USE THIS PRE -ORDER FORM. IF YOU PREFER, YOU MAY COME DIRECTLY TO THE STORE AND PURCHASE YOUR TEXTBOOKS. YOU WILL STILL RECEIVE THE FREE RECYCLE BAG REGARDLESS OF THE USE OF THIS FORM. LAST DAY FOR 100% REFUNDS FOR MAIN CAMPUS IS: 1-29-10

STUDYMASTER BOOK CO.

REFUND POLICY

www.studymaster.com

100% Refund deadline Main Campus

1/29/10 by 5:00pm

STEP 1

Must have 2 receipts

- * method of payment receipt
- * itemized book receipt

STEP 2

All textbooks must be returned **no later than Jan. 29th, 2010 by 5:00p.m.** –*NO EXCEPTIONS*

STEP 3

All new books must be unopened. If opened, buyback value will be issued.

STEP 4

How you pay = How you are refunded

- Credit/Debit Card = Credit back to card (Card **REQUIRED** to refund transaction)
- Cash = Cash
- Check = Store gift certificate granted, after 30 days certificate may be traded in for cash. Check **MUST** clear bank.

NOTE: If paid with check, merchandise must still be returned by Jan. 29th, 2010 at 5:00pm.

WHAT IF I GOT A WRONG BOOK?

If you receive the wrong book, bring it back immediately! Sometimes professors change book adoptions at the last minute so don't wait. Bring it back to exchange it for the correct one while we still have them in stock.

DID YOU BUY A NEW BOOK?

If you buy a new book, **DO NOT OPEN IT** until you have gone to class. Ask your professor or look at your syllabus to make sure it is the accurate text and that you plan to keep it until you get ready to sell it at the end of the semester. A lot of students get anxious and tear it out of the wrap before going to class. A refund will not be granted if you open a textbook regardless if we gave you an incorrect text or not. Even though StudyMaster gets your books for you, it is your responsibility to make sure the texts are used for your particular class.

January EXTENDED STORE HOURS

1/4- 1/6 7am-6pm	1/16 9am-5pm
1/7-1/8 8am-6pm	1/17 10am-3pm
1/9 8am-6pm	1/18-1/22 7am-7pm
1/10 9am-5pm	1-23 9am-5pm
1/11-1/13 7am-8pm	1/25-1/29 8am-5pm
1/14-1-15 6am-8pm	2/1 Back to regular hours

Regular business hours: M-F 9am-5pm

APSU got you waiting for this?



Date your check for
2-01-09
and get your books now!
(we will not deposit your check till 2-01-10)

